



**Minutes of the Village Council Meeting
November 24, 2008**

On Monday, November 24, 2008 the Village of Galena Council meeting was called to order at 7:04 p.m. in Council Chambers of the Municipal Building, 9 W. Columbus St., by Mayor Tom Hopper.

Roll Call

Tom Hopper, Mayor (Present)
David Simmons, Council President (Present)
Libby Clark, Council Member (Present)
Chris Underwood, Council Member (Present)

Marty Mazzie, Fiscal Officer (Present)
Roberta Miller, Council Member, (Present)
Ed Karn, Council Member (Present)
Nancy Feole, Council Member (Present)

Also Present

Scott Jamison, Service Director
Michelle Dearth, Assistant Fiscal Officer

Officer Joe Creitz

Meeting Minutes

Dave Simmons made a motion to approve the minutes of October 27, 2008 as corrected. Libby Clark seconded the motion and the motion passed unanimously in a 6-0 voice vote to adopt October 27, 2008 minutes.

Police Report

Officer Joe Creitz did not have a report. There was a discussion concerning cars parked on the East side of the square. Larger vehicles that park head in protrude out into the traffic area and can be a hazard. Officer Creitz said he would look into the matter.

John Hower, CIC - Rinehart, Walters, Danner and Associates Insurance

John Hower, insurance representative, presented details for the Village's 2009 insurance policy. The cost of the coverage increased \$204 to \$6,990.

Payment of Invoices

Ed Karn made a motion to pay the invoices for November and Chris Underwood seconded the motion. The motion passed in a 6-0 voice vote.

Fiscal Officers Report

Fiscal Officer, Marty Mazzie, presented Temporary Budget and Revenues for 2009. A sewer income and expense report as of the end of October was also submitted. It shows a sewer deficit of \$64,600. A delinquent sewer bill report was made. Mazzie reported that two of the major delinquent sewer bills adding up to \$1,730.13 were paid. The outstanding delinquents are down to \$7,808.12. (Report attached)

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Resolution 2008-22 (Second Reading)

A Resolution Adopting an Identity Theft Policy.

Resolution 2008-23 (First Reading)

A Resolution to Hire Sally Hopper as Clerk of the Zoning and Planning Commission for the Village of Galena and Setting the Salary and Compensation.

Resolution 2008-24 (First Reading)

A Resolution to Hire Michael Hamilton as Maintenance Supervisor for the Village of Galena and Setting Salary and Compensation.

Resolution 2008-25 (First Reading)

A Resolution to Hire Pam Hamilton as Village of Galena Maintenance Employee, and Setting Salary and Compensation. (First Reading)

Resolution 2008-26 (First Reading)

A Resolution to Hire Jeanna Burrell as Village of Galena Administrative Assistant, and Setting Salary and Compensation. (First Reading)

Resolution 2008-27 (First Reading)

A Resolution to Hire Michelle Dearth as Village of Galena Assistant Fiscal Officer, and Setting Salary and Compensation. (First Reading)

Resolution 2008-28 (First Reading)

A Resolution to Hire Marty Mazzie as Village of Galena Fiscal Officer, and Setting Salary and Compensation. (First Reading)

Resolution 2008-29 (First Reading)

A Resolution to Hire Scott Jamison as Village of Galena Public Service Director, Zoning and Property Maintenance Official, and Flood Plain Administrator and Setting Salary and Hourly Compensation. (First Reading)

Resolution 2008-30 (First Reading)

A Resolution Appointing Kenneth J. Molnar as Legal Counsel (Solicitor) for The Village of Galena For The Calendar Year 2009.

Resolution 2008-31 (First Reading)

A Resolution Pre-Qualifying Professional Design Firms to Provide Design Services to the Village of Galena. (First Reading)

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Resolution 2008-32 (First Reading)

A Resolution Ratifying And Approving The Contract For Prosecutorial Services between The Village of Galena And The City of Delaware.

Ed Karn made a motion to suspend the rules for the second and third reading. Nancy Feole seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Miller-Yes Karn-Yes Underwood-Yes Simmons-Yes Feole-Yes Clark-Yes

Dave Simmons made a motion to adopt Resolution 2008-32. Chris Underwood seconded the motion and the motion passed unanimously in a 6-0 roll call vote:

Miller-Yes Karn-Yes Underwood-Yes Simmons-Yes Feole-Yes Clark-Yes

Ordinance 2008-12 (Hearing)

An Ordinance Approving Amendments to Subdivision Regulations

Amendments to the Subdivision Code of 2006 were introduced. The amendments include construction and development standards for Common Access Drives (CADs). The proposed CADs can include two frontage lots with three rear lots on a paved road without curbs or gutters. The standards require a minimum 60' wide easement and must be designed by a professional engineer.

Dave Simmons made a motion to continue the Hearing at the December 15, 2008 Council Meeting. Ed Karn seconded the motion and the motion passed unanimously in a 6-0 voice vote.

Sewer Plant Design

Bob Jablonski was not present.

Public Service Director's Report

Scott Jamison's report is attached. Jamison attended a Federal Emergency Management Agency (FEMA) meeting in Ostrander and met with representatives of FEMA in the Village to fill out claim forms. The Village's Insurance Company sent a check for \$6,638.04 to cover Hurricane Ike damages. FEMA claims were filed for the remaining \$13,055.86. The Village received solid waste hauling and recycling bids from four companies. A bid-opening meeting was held in November. Bids are still being evaluated.

Wastewater Treatment Plant Report

Dale Davis agreed to a reduction in services and fees. He will be receiving \$250 a month as opposed to \$750 a month, a reduction by 66%.

Administrative Assistant's Report

Administrative Assistant Jeanna Burrell was not present. Report is attached.

Delaware County Regional Planning Commission (DCRPC)

Mayor Tom Hopper had nothing to report at this time.

BST&G Fire Board Report

Ed Karn reported a new fire engine was ordered at the cost of \$500,000. It will take a year to be delivered.

Parks & Recreation Committee Report

No Report

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Special Events Committee Report

Chris Underwood reported the Christmas Tree Lighting on the Galena Square will be Sunday, December 7th at 7:00 p.m. Santa Claus will be in Council Chambers on Saturday, December 20th 10:00 a.m. until noon. The Red Cross Bloodmobile will also be present on the square, 9 a.m. to 3 p.m. on December 20th.

Zoning and Planning Commission Report

Mayor Tom Hopper reported the Zoning and Planning Commission recommended a Hearing on common access drive (CAD) regulations for council to approve.

Facilities Committee Report

Dave Simmons reported that the Facilities Committee met and reviewed architects' qualifications. The Committee recommended hiring Miller/Watson Architects for \$11,750 to begin electronic mapping and conceptual design work on the old church building. The Village purchased the building and plans to convert it into municipal offices and council chambers.

Bicentennial Committee

Dave Simmons, Jeanna Burrell and Chris Underwood are the present volunteers on the committee to plan events celebrating the Village's bicentennial in 2009. Council welcomes other Village residents to join the committee.

Executive Session

Dave Simmons made a motion to adjourn to executive session for the purpose to discuss pending litigation and personnel. Chris Underwood seconded the motion and the motion passed unanimously 6-0 in a roll call vote:

Miller-Yes Karn-Yes Underwood-Yes Simmons-Yes Feole-Yes Clark-Yes

Council adjourned to executive session at 9:30 pm.

Ed Karn made a motion to reconvene and Dave Simmons seconded the motion. The motion passed unanimously 6-0 in a roll call vote:

Miller-Yes Karn-Yes Underwood-Yes Simmons-Yes Feole-Yes Clark-Yes

Council returned to regular session at 9:53 pm.

Adjournment

Chris Underwood made a motion to adjourn. Dave Simmons seconded the motion and it passed unanimously in a 6-0 voice vote. The meeting was adjourned at 9:53 p.m.

Next Meeting

The next Council meeting is scheduled for December 15, at 7:00 pm in Council Chambers at the Village Municipal Building for a special meeting.

Respectfully submitted, Marty Mazzie, Fiscal Officer

Fiscal Officer

Mayor

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